GOVERNMENT OF THE PROVINCE OF MANITOBA

THE PUBLIC TRUSTEE OF MANITOBA

Auditor's Report and Financial Statements
for the year ended March 31, 1983

PROVINCE OF MANITOBA
PROVINCIAL AUDITOR

MANITOBA

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PROVINCIAL AUDITOR

THE PUBLIC TRUSTEE OF MANITOBA

REPORT OF THE PROVINCIAL AUDITOR'S OFFICE

We have examined the financial statements, being Exhibits A and B, of The Public Trustee of Manitoba for the fiscal year ended March 31, 1983. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances.

In our opinion, these financial statements present fairly the financial position of affairs of the estates and trusts under jurisdiction of the Public Trustee as at March 31, 1983 and the cash receipts and disbursements for the year then ended in accordance with the accounting policies stated in note 1 to the financial statements applied on a basis consistent with that of the preceding year.

W. K. Ziprick, C.A.
Provincial Auditor.

June 23, 1983,
Winnipeg, Manitoba.

Exhibit A

GOVERNMENT OF THE PROVINCE OF MANITOBA

The Public Trustee of Manitoba

Balance Sheet of estates and trusts under administration
as at March 31, 1983

A S S E T S

	1983	1982
Cash on hand and in bank:		
General	$ 216,651	$ 312,195
Provincial funds	4,395	3,054
	221,046	315,249
Expenditures recoverable from estates and trusts (Note 1)	3,104	1,946
Common fund investments (Notes 1 and 6)	34,649,886	24,693,905
Term deposits and investment certificates, at par value	3,659,563	6,509,654
Government of Canada and other bonds, at par value	9,950,918	8,509,454
Shares of capital stock and mutual funds (Note 1)	463,125	222,029
Annuity contracts (Note 1)	133,150	10,246
Accounts receivable (Note 1)	94,948	49,037
Rentals receivable (Note 1)	2,889	9,830
Notes receivable, principal (Note 1)	58,560	104,677
Mortgages and agreements receivable (Note 1)	158,698	192,098
Interests in other estates (Note 1)	3,562	1,411
Real estate (Note 1)	3,045,713	2,895,827
	$ 52,445,162	$ 43,515,363

L I A B I L I T I E S

	1983	1982
Liabilities of estates:		
Mortgages, notes and agreements payable	$ 1,145	$ 50,465
Public Trustee, fees payable (Note 2)	7,843	9,489
	8,988	59,954
The Province of Manitoba:		
The Public Trustee accountable advance	7,500	5,000
Estates and trusts under administration: (Note 1)		
Excess of recorded value of assets over liabilities:		
The Mental Health Act	36,263,448	30,242,655
The Public Trustee Act	16,165,226	13,207,754
	$ 52,445,162	$ 43,515,363

Exhibit B

GOVERNMENT OF THE PROVINCE OF MANITOBA

The Public Trustee of Manitoba

Statement of Receipts and Disbursements
for the year ended March 31, 1983
(with 1982 figures for comparison)

R E C E I P T S

	1983	1982
Funds held by estates and trusts brought under administration	$ 4,521,321	$ 3,365,647
Realization of equities in other estates	508,130	369,124
Pensions, compensation and assistance	7,076,205	5,884,471
Sickness, disability and other insurance benefits	1,341,698	914,864
Collections on account of:		
Accounts receivable	52,043	18,045
Rentals and leases receivable	173,237	203,132
Mortgages and agreements receivable	14,444	36,517
	239,724	257,694
Sale of chattels	130,346	148,881
Sale of real estate	955,695	812,441
Interest - bonds and investment certificates	6,032,848	4,891,269
Dividends	31,549	12,714
Bank interest	4,750	4,004
Statutory fees collected (Note 3)	8,502	10,035
Total receipts	20,850,768	16,671,144
Cash on hand and in bank at beginning of year	312,195	280,749
	$ 21,162,963	$ 16,951,893

D I S B U R S E M E N T S

	1983	1982
Payments on account of:		
Accounts payable discharged	$ 66,296	$ 154,444
Mortgages and agreements payable	55,125	11,289
Real estate purchases	1,240	52,026
	122,661	217,759
Maintenance:		
Maintenance incurred in hospitals prior to June 30, 1958	405,215	447,952
Board, room and other expenses (Note 4)	4,715,220	3,817,937
	5,120,435	4,265,889
Support of dependents	65,333	56,950
Preservation of estates:		
Realty and income taxes	618,047	453,268
Insurance	23,146	21,813
Repairs	27,607	27,179
Sundry	361,012	317,698
	1,029,812	819,958
Administration and passing of accounts (Note 2)	1,356,097	1,163,092
Burial expenses	383,540	288,574
Estates and trusts released from administration	4,282,384	2,966,002
Statutory fees remitted (Note 3)	8,502	10,035
Total disbursements, before purchase of securities	12,368,764	9,788,259
Purchase of securities, less sale or redemption of securities (1983 - $38,823,492; 1982 - $15,347,863)	8,577,548	6,851,439
Cash on hand and in bank at end of year	216,651	312,195
	$ 21,162,963	$ 16,951,893

GOVERNMENT OF THE PROVINCE OF MANITOBA

The Public Trustee of Manitoba

Notes to Financial Statements
March 31, 1983

1. Significant Accounting Policies

The Statement of Receipts and Disbursements reflects cash transactions which have occurred during the year for estates and trusts under administration.

The Balance Sheet reflects a position on a modified accrual basis including all known assets and liabilities of the estates and trusts, except for chattels, accrued investment earnings, and current liabilities.

The net recorded value of the estates and trusts under administration is governed by the valuation criteria described on the Balance Sheet as well as the following evaluation and accounting policies:

a) Expenditures Recoverable from Estates and Trusts

Expenditures recoverable from estates and trusts represent disbursements made on behalf of estates or trusts for which funds were not immediately available; these expenditures will be charged to the estates or trusts concerned in due course, when funds become available.

b) Common Fund Investments

Investments of the common fund, established pursuant to Section 7.1(1) of the Public Trustee Act, are restricted to securities and loans authorized under the Trustee Act. Common fund investments are recorded at cost, adjusted for the amortization of premiums or discounts on purchase on a straight line basis over the remaining term to maturity of the security. Earnings are distributed semi-annually to the individual estates and trusts on a pro rata basis.

c) Shares of Capital Stock and Mutual Funds

(1) Mental Health and Infant Trusts

The basis of valuation of shares assumed under administration prior to December 22, 1971 is at Valuation Day prices (market value as at December 22, 1971), except shares for which no Valuation Day price exists. Shares are then recorded at cost, if available, or at nominal values.

Shares assumed under administration since December 22, 1971 have been recorded at the market value as at the date of assumption or at nominal values where market value is not readily available.

All shares purchased by the trustee are recorded at cost.

c) Shares of Capital Stock and Mutual Funds (continued)

(ii) Estates of Deceased Persons

Shares forming part of estates of deceased persons assumed under administration have been recorded at the market value as at the date of death. Shares purchased by the Public Trustee are recorded at cost. Where no market value exists, nominal values are used.

d) Annuity Contracts

Annuity contracts include several accounts recorded at a nominal value of $1.00 each.

e) Accounts Receivable and Rentals Receivable

Accounts receivable and rentals receivable include several accounts recorded at a nominal value of $1.00 each.

f) Notes, Mortgages and Agreements Receivable

Notes receivable and mortgages and agreements receivable reflect the amount of principal and interest due and unpaid at the time each estate was brought under administration, less any payments subsequently received. Interest due and accrued during administration is not recorded by the Public Trustee until such time as it is received.

g) Interests in Other Estates

Interest in other estates include several accounts recorded at a nominal value of $1.00.

h) Real Estate

Real estate is valued at a multiple of five times the assessed value on the property tax notice; burial plots, mines and mineral rights, and mobile homes have been recorded at a nominal value of $1.00 each.

2. Administration Fees

Under Section 10 of the Public Trustee Act, the Public Trustee may determine reasonable charges based on the services provided to the estates and trusts under his administration. Charges are made annually on the aforementioned basis to each estate and trust on its anniversary date of enrollment with the Trustee, except those estates and trusts which do not have sufficient funds, where the charges are either reduced or not made. These fees are remitted to the Province of Manitoba.

3. Statutory Fees

Under Section 84(3) of the Queen's Bench Act and Section 82 of The Surrogate Courts Act, the Public Trustee of Manitoba provides legal services for estates and trusts not under his administation. Fees for these services are recorded as receipts and remitted to the Province of Manitoba.

4. Board, Room and Other Expenses

Board, room and other expenses reflect payments made for current general living expenses, including clothing, comforts, medical, nursing home costs, etc., during periods of supervision, probation and hospitalization.

5. Administration Costs

Administration costs of the Public Trustee of Manitoba are paid out of appropriations of the Department of Attorney-General and are not reflected in these financial statements. Where appropriate these costs are recovered from estates and trusts in a manner as explained in Note 2.

6. Common Fund - Summary of Investments

The investments of the Common Fund consist of the following:

	1983	1982
Term deposits, investment certificates and treasury bills	$ 8,796,395	$ 19,345,600
Government of Canada bonds	25,853,491	5,348,305
	$ 34,649,886	$ 24,693,905